



**CITY COUNCIL
REGULAR MEETING
October 9, 2012**

Present:

Robert Lorange, Mayor
Leo Whelchel, Mayor Pro Tem

Councilmembers:

Chuck Bradford
Paula Coggin
Tammy Cowdery

Guests:

City Staff:

Dessie Whelchel, City Secretary
Cindy Bartlett, Assistant to City Secretary
Tom Townsend, Public Works Director

Call to Order and Announce a Quorum is Present

With a quorum of the Council members present, the Regular meeting of the Redwater City council was called to order by Mayor Lorange at 6:00 pm on Tuesday, October 9, 2012, in the Council Chambers at Redwater City Hall, 120 Redwater Blvd. W, Redwater, TX. Invocation and Pledge of Allegiance led by Chuck Bradford.

Public Comments – Open Forum

None

Reports

- (a) Mayor – Robert Lorange
 - **Ordered sirens** – Sirens were ordered two weeks ago; at that time it was estimated to be eight weeks before delivery.
 - **Upcoming Fall Cleanup** – This coming Saturday, October 13, from 8 am to 3 pm.
- (b) Mayor Pro-Tem – Leo Whelchel
 - **Public Funds Investment Quarterly Report** – in the process of opening money market accounts at Guaranty Bond Bank to deposit funds that were previously with Edward Jones
- (c) Public Works Director – Tom Townsend:
 - In the process of tearing down abandoned storage tank on Inwood
 - Repaired leak on Shavers Ln today
 - Getting everything ready at the plant for the Fall Cleanup
 - Also getting prepared for TCEQ wastewater plant inspection
 - Victor has taken some water & wastewater classes; took Wastewater D exam but hasn't gotten results back yet – will take Water D exam this coming Thursday.
 - Mike is going to a class at the end of October; Jim is taking chlorinator maintenance class

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- (d) City Secretary – Dessie Whelchel
 - **Monthly General Fund Financial Report** – Council reviewed reports included in packet
 - **4th Quarter General Fund Financial Report** – Council reviewed end-of-fiscal year reports, stating a net gain of \$33,642.60 for FY 2011-2012
 - **Monthly Water/Sewer Financial Reports** - Council reviewed reports included in packet

- (e) Water Department – Cindy Bartlett
 - **Vehicle Maintenance/Repairs** – none
 - **Monthly RVFD water usage report** – 21,150 gallons for September
 - **Cut Off list** – Council reviewed cut off list; \$945 in fees
 - **ACH processing** – \$12,917.23 for September billing

Consent Agenda

MOTION: Upon a motion made by Councilmember Cowdery and a second by Councilmember Whelchel, the Council voted four (4) for and none (0) opposed to approve and adopt the consent agenda as follows:

- (a) **Approval of minutes of the Public Hearing on September 10, 2012**
- (b) **Approval of minutes of the September 10, 2012 regular meeting**
- (c) **Approval of accounts payable for September 2012**

The motion carried.

Authorizations by Council

- (a) **Consider and Approve purchase of iPads for Mayor/Council/Administrative Staff to use for more efficient completion of duties (presented by Dessie Whelchel)**
Dessie presented reports showing the cost of paper agenda packets vs. electronic agenda packets. Cost of purchasing iPads will be repaid in less than 5 years due to eliminating paper and printing costs and time involved in copying, assembling, and delivering paper agenda packets.

MOTION: Upon a motion made by Councilmember Bradford and a second by Councilmember Cowdery, the Council voted four (4) for and none (0) opposed to approve purchase of 8 iPad 2's from the Apple Store in Southlake, TX, at a cost of \$3,128.16. The motion carried.

- (b) **Consider and Approve purchase of electronic sign to replace current illuminated sign at City Hall (presented by Cindy Bartlett)**
Whatley Signs brought out a "Think Sign" to City Hall to demonstrate last week. The sign is full color, 16 mm electronic message center that runs multiple messages simultaneously. It has a 5 year warranty on all parts. Free installation of software with graphics library, customer support, and updates.

MOTION: Upon a motion made by Councilmember Bradford and a second by Councilmember Cowdery, the Council voted four (4) for and none (0) opposed to approve purchase of Think Sign from Whatley Signs for \$19,800. The motion carried.

Ordinances and Resolutions

- (a) **Consider and Approve Resolution No. R-12-20-64, authorizing the submission of a TCDBG application to the Texas Department of Agriculture for Community Development Funds**

RESOLUTION NO. R-12-20-64: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDWATER, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR COMMUNITY DEVELOPMENT FUNDS; AND AUTHORIZING THE MAYOR TO ACT AS THE CITY'S CHIEF EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE COMMUNITY DEVELOPMENT PROGRAM

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MOTION: Upon a motion made by Councilmember Whelchel and a second by Councilmember Cowdery, the Council voted four (4) for and none (0) opposed to approve Resolution No. R-12-20-64, authorizing the submission of a TCDBG application to the Texas Department of Agriculture for Community Development Funds. The motion carried.

(b) Consider and Approve Ordinance No. 12-05-33, adopting a new Personnel Policy and Employee Handbook

ORDINANCE NO. 12-05-33: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REDWATER, TEXAS, RELATING TO PERSONNEL POLICIES; ADOPTING A NEW PERSONNEL POLICY AND EMPLOYEE HANDBOOK; PROVIDING AN EFFECTIVE DATE; AND CONTAINING FINDINGS AND PROVISIONS RELATING TO THE SUBJECT.

MOTION: Upon a motion made by Councilmember Bradford and a second by Councilmember Coggin, the Council voted four (4) for and none (0) opposed approve Ordinance No. 12-05-33, adopting a new Personnel Policy and Employee Handbook. The motion carried.

Executive Session

Council adjourned into a closed session at 6:53 pm in accordance with the Texas Government Code 551.074, for discussion on pay increase for City Employee who recently completed probation period

Reconvene

Council reconvened in open session at 7:08 pm.

MOTION: Upon a motion made by Councilmember Bradford and a second by Councilmember Whelchel, the Council voted four (4) for and none (0) opposed to approve pay increase of \$2.00 per hour for Victor Constantine, increasing his hourly wage from \$9.50 to \$11.50. The motion carried.

Other Business

(a) Change date of October 2012 City Council meeting due to holiday (Columbus Day)
Council set October meeting for Tuesday, October 9, 2012

Future Agenda Items / Future Business

(a) Discuss new business to place on future agenda – Councilmember Whelchel stated that the Council needs to discuss street repair for FY 2012-2013 and start taking bids

Adjourn

MOTION: Upon a motion made by Councilmember Bradford and a second by Councilmember Cowdery, the Council voted four (4) for and none (0) opposed to adjourn the regular session of the Redwater City Council at 7:12 pm on Tuesday, October 9, 2012. The motion carried.

These minutes approved on the 13 day of November, 2012.


Robert Lorance, MAYOR

ATTEST:


Dessie Whelchel, CITY SECRETARY