



**CITY COUNCIL  
REGULAR MEETING  
February 11, 2013**

**Present:**

Robert Lorange, Mayor  
Leo Whelchel, Mayor Pro Tem

**Councilmembers:**

Paula Coggin  
Chuck Bradford  
Tammy Cowdery

**Guests:**

Mary E. Page  
Patsye Conkleton

**City Staff:**

Dessie Whelchel, City Secretary  
Cindy Bartlett, Assistant to City Secretary  
Tom Townsend, Public Works Director

**Call to Order and Announce a Quorum is Present**

With a quorum of the Council members present, the Regular meeting of the Redwater City Council was called to order by Mayor Lorange at 6:00 pm on Monday, February 11, 2013, in the Council Chambers at Redwater City Hall, 120 Redwater Blvd. W, Redwater, TX. Invocation and Pledge of Allegiance led by Chuck Bradford.

**Public Comments – Open Forum**

Mary Page addressed the council with concerns about her water bill increasing in usage and cost. Public Works Director Tom Townsend stated that he would personally check her meter for leaks and attempt to determine the source of the increased water usage. Mary Page then inquired about the condition of the road that turns off Fagan Ln and leads to her house. After discussion with council, it was determined this "road" is instead a private drive used by several residents to reach their respective homes, therefore cannot be maintained by the City.

**Reports**

- (a) Mayor – Robert Lorange
- **Siren update** - Received SOP from fire department today; approve at next meeting.
  - **Park grant update** – City was not awarded TPWD grant.
  - **SECO grant update** – Received \$17,028.70 of the \$23,030 grant. Remaining \$6,001.30 should be paid soon.
  - **Water line map update** – work in progress.
- (b) Mayor Pro-Tem – Leo Whelchel
- **Update on Recycle Program** – Had signs made and attached to recycle bin for the first time last weekend. Signs read "STOP – Please break down all boxes before placing in recycle bin". Not sure if they helped or not yet. Still having recycle bin emptied every 2 weeks.
- (c) Public Works Director – Tom Townsend:

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**Water Line Repairs:**

- Intersection of Short St and 991 – a 4" AC Tee slipped out of joint. Replaced Tee and added a valve.
- 215 Elm St – 2' galvanized main.
- We experienced some minor problems with the Chlorine feed system at the Taylor St well. This occurred on a weekend and the callout personnel got it up and running; then flushed lines in the affected area.
- If anyone notices any "off" taste or odor in the water, please don't hesitate to call me. This is an indicator for problems with the well chlorination systems, and we can usually get it cleared up pretty quick.

**Water Taps:**

- The crew made several taps for new service connections. Two meters set at the new duplexes on Commercial Park Dr with a tap aond one on Morgan Lane off Tri State Rd.

**Ware St Elevated Storage and Ground Storage Tank Renovation:**

- Completed.

**Hiring employee:**

- Received about 15 applications from job seekers in response to our ad in the paper. I'm currently looking them over with Dessie's help. Hopefully we can select a few to interview this week.

- (d) City Secretary – Dessie Whelchel
- **Monthly General Fund Financial Report** – Council reviewed reports included in packet
  - **Monthly Water/Sewer Financial Reports** - Council reviewed reports included in packet
- (e) Water Department – Cindy Bartlett
- **Vehicle Maintenance/Repairs** – none
  - **Monthly RVFD water usage report** – 70 gallons
  - **Cut Off list** – Council reviewed cut off list
  - **ACH processing** – \$10,626.04 for January billing

**Consent Agenda**

**MOTION:** Upon a motion made by Councilmember Whelchel and a second by Councilmember Cowdery, the Council voted four (4) for and none (0) opposed to approve and adopt the consent agenda as follows:

- (a) **Approval of minutes of the January 14, 2013 regular meeting**
- (b) **Approval of accounts payable for January 2013**
- (c) **Approval of Joint Election Agreement between the City of Redwater and the Redwater Independent School District**

The motion carried.

**Authorizations by Council**

- (a) **Order Election to be held May 11, 2013**

**MOTION:** Upon a motion made by Councilmember Bradford and a second by Councilmember Whelchel, the Council voted four (4) for and none (0) opposed to order election to be held May 11, 2013. The motion carried.

- (b) **Consider and Take Action on revision to Payment & Shut-off Policy**

**MOTION:** Upon a motion made by Councilmember Cowdery and a second by Councilmember Coggin, the Council voted four (4) for and none (0) opposed to revise the Payment & Shut-off Policy to include the following statements:

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"If payment is not received within thirty (30) days after service is disconnected, the account will be considered inactive and closed. The customer deposit will be forfeited and applied to the balance owed on the account. Re-connecting to the City water system will require payment of any balance owed on the inactive account plus a new deposit to re-open the account."

"I agree to pay a meter deposit of \$\_\_\_\_\_. Said meter deposit is refundable upon notification of intent to vacate premises and account is paid in full including any charges from the final meter reading. If I fail to notify RWSS of intent to vacate premises and provide a forwarding address within ninety (90) days of vacating premises, said meter deposit will be forfeited."

The motion carried.

**Ordinances and Resolutions**

- (a) **Approve Resolution No. R-13-05-34, Resolution Authorizing Joint Election**

**RESOLUTION NO. R-13-05-34:** RESOLUTION AUTHORIZING JOINT ELECTION BETWEEN THE REDWATER INDEPENDENT SCHOOL DISTRICT AND THE CITY OF REDWATER

**MOTION:** Upon a motion made by Councilmember Cowdery and a second by Councilmember Bradford, the Council voted four (4) for and none (0) opposed to approve Resolution No. R-13-05-34, authorizing joint election to be held May 11, 2013. The motion carried.

**Other Business**

- (a) **Set date for annual Spring Clean Up Day**  
Date was set for Saturday, April 27, 2013.

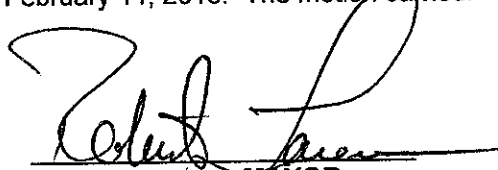
**Future Agenda Items / Future Business**

- (a) **Discuss new business to place on future agenda**
- Possible ordinance regulating gas drilling within the City limits

**Adjourn**

**MOTION:** Upon a motion made by Councilmember Cowdery and a second by Councilmember Bradford, the Council voted four (4) for and none (0) opposed to adjourn the regular session of the Redwater City Council at 7:11 pm on Monday, February 11, 2013. The motion carried.

These minutes approved on the 11 day of March, 2013.

  
Robert Lorange, MAYOR

**ATTEST:**

  
Dessie Whelchel, CITY SECRETARY